

MAMATA DENTAL COLLEGE, KHAMMAM

PERFORMANCE APPRAISAL REPORT FOR SELF APPRAISAL OF TEACHERS

General information:

- Name:
- Date of Birth:
- Address (Residential): Ph. No.

- E-mail:
- Designation:
- Department:
- Area of Specialization:
- Date of Appointment:
 - In the Institution:
 - In the post:
- Regularity:
- Punctuality:



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CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

1. Lectures, Seminars, Tutorials, Practical, Contact Hours

1A. Classroom teaching (for lectures, Practical, seminar):

Class	Periods				Steps taken for the teaching of periods missed during absence or leave
	Assigned per week		Taught in the year		
	Theory	Practical	Theory	Practical	

1B. Details of course teaching plan, synopses of lecturers, and reading lists supplied to students:

1C. Examination duties (question paper setting, Invigilation, evaluation of answer scripts, Dissertation evaluation, question paper moderator, internal evaluation etc):

S. N.	Name of the Examination	Date	Duty performed

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1D. Innovative Teaching - learning methodologies, updating of subject contents/courses, mentoring (if applicable, please specify the details)

- Design of curriculum:

- Teaching methods employed:


- Laboratory experiments:

- Preparation of resource material including books, reading material, laboratory manuals, etc. for students:

- Remedial teaching / student counselling (academic):

- Any other:

1E: Steps taken by you for the evaluation of course programme taught (Use of anonymous students' feedback on the quality of classroom teaching and students' interaction):


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CATEGORY II: CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

2A. Discipline related co-curricular activities

- a. Remedial classes, career counselling, study visit, student seminar and other events, Cultural, Sports, NSS, NCC, public lectures, talks, seminars, popular writings (If any, Please specify the details)

2B. Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.

- a. Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge): (If any, Please specify the details)

- b. Participation in Board of Studies, Academic and Administrative Committees: (If any, Please specify the details)

- c. Enrichment of campus life (hostels, sports, games, cultural activities)

- d. Membership/Participation in Bodies/Committees

- e. Professional organizations of Teachers


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2C. Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)

- a) Participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution. (If any, Please specify the details)

2D: Extension work/ Community service (Please give a short account of your contribution):

- a. Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood of drought relief, small family norms, etc.

- b. National Literacy Mission

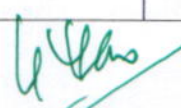


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CATEGORY III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

3A Research Paper Publications:

S.N.	Title	Journal & Date of Publication	ISSN/ ISBN No.	No. of authors	Specify if you are (1/2/3/4/5/6) author



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3B Research Publications (books, chapters in books, other than journal articles)

a. Text or Reference Books Published by International Publishers with an established peer review system

S.N.	Chapter Title with page nos. & year of Publication	Book Title, editor & publisher	ISSN/ISBN No.	No. of co-authors	Specify if you are (1/2/3/4/5 /6) author	National / International/ State level/ Local Publisher/

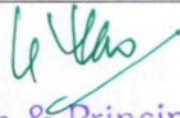
3C Research Projects: (Sponsored/Consultancy Projects)

S.N.	Title	Agency	Period	Grant /Amount Mobilized (in rupees)

- Any Patents/ Technology transfer/ Product/Process:

3D RESEARCH GUIDANCE: Ph.D. or equivalent

S.N.	Number Enrolled	Thesis Submitted	Degree awarded with year of award

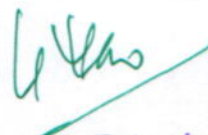

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3E TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP PAPERS

a. Fellowships, Awards and Invited lectures delivered in conferences / seminars/ papers presented

b. Teaching- Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes, Massive Open Online Courses (MOOC) taken. (If any, please specify the details)

IV. State brief assessment of your performance indicating a) achievements, b) difficulties faced & c) suggestions for improvement:



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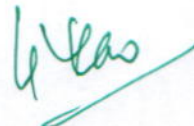
LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary and mention the same here)

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS proforma.

**Signature of the faculty member with
Designation, Place and Date**

Certified that the information submitted by Prof. / Dr _____ is verified and I recommend his / her promotion to next level as he / she has completed all necessary requirements stipulated and being enforced as on today, by UGC.

Signature of HOD (with seal)



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OFFICE OF THE PRINCIPAL
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PERFORMANCE BASED APPRAISAL SYSTEM (PBAS)

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher? If not, give reasons why you do not agree.

Grading:

Category	Outstanding	Very good	Positively Good	Good	Satisfactory	Not satisfactory
CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES						
CATEGORY II: CO- CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES						
CATEGORY III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS						

General Assessment:


* A+ = Outstanding, A = Very Good, B+ = Positively Good, B = Good, C+ = Satisfactory,
 C = Not Satisfactory (* Strike out which is not applicable.)

Observation of the Reviewing Officer (Dean/Principal):

Forwarded to the Secretary, Mamata Educational Society

Signature of Dean/Principal

Date:


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