



IAS-ANZ

An ISO 9001:2008
Certified College

MAMATA DENTAL COLLEGE

(Under the Management of Mamata Educational Society)

(Recognised by MOH & FW, Govt. of India and Dental Council of India)

(Affiliated to Kaloji Narayana Rao University of Health Sciences, Warangal, Telangana.)
KHAMMAM - 507 002.

No. MDC/ IQAC/1/2016-17

Date: 04.08.2016

MEETING NOTICE

The first quarterly meeting of the College IQAC of Mamata Dental College, Khammam is convened on Tuesday, 9th August 2016 at 11.00 a.m in the Council Hall. All the members of the IQAC are requested to attend the meeting without fail.

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Feedback analysis of quality parameters
3. Update on CDE programs conducted
4. Orientation and Academic program for UG's and PG's
5. Mentor- Mentee review updates
6. Review on progress of work with ongoing PG dissertations


4/8/16

Co-ordinator

IQAC

To,

All the Members of IQAC
Mamata Dental College, Khammam



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KHAMMAM - 507 002.

No: MDC/ IQAC/1/2016-17

Dated: 9.8.2016

Proceedings of the First Quarterly Meeting of the College IQAC of Mamata Dental College, Khammam held on 9th August 2016 at 11.00 am in the Council Hall, Mamata Dental College Office.

Members present:

1. Dr. G. Venkateswara Rao, IQAC Chairperson
2. Dr. C. Sunitha, IQAC Co-ordinator
3. Dr. S. Anitha Rao
4. Dr. Arpita Paul
5. Dr. Chalapathi
6. Dr. Kiran Kumar
7. Dr. Sudhakar
8. Dr. Sivakalyan
9. Dr. Niharika
10. Dr. Sravya
11. Dr. Kotya

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The IQAC Coordinator, Dr Sunitha welcomed the members and read out the minutes of the previous meeting and briefed them about the action taken. The minutes of the meeting was approved.

Dr Sravya stressed on the need for feedback from students on a regular basis. She suggested that the feedback must be obtained from the students by the respective departments at the end of the academic year.

Dr Kiran informed the committee that a CDE program was conducted by the department of Orthodontics on 20th of July 2016. He said that the program was attended by close to 150 delegates from different colleges in the state and that the delegates were very appreciative of the arrangements made. On the same note, Dr Anitha Rao informed that the department of conservative dentistry will be conducting a CDE program in August and that the preparations are going on well.

The Chairman informed the team that the Orientation program for both undergraduates and postgraduates was conducted successfully. The new batch of PGs have been instructed to register their biometrics for attendance.

Dr Chalapathi stressed on the importance of Mentor-Mentee system and reminded the members that regular meetings need to be organized between them and the follow up report be submitted. He also said that the new batch of students have to be assigned new mentors.

Dr Arpita said that the third year postgraduates have all completed their IRB approvals and reminded that the second year postgraduates need to start the process to ensure that there is no delay in the process.

The meeting concluded at 12 noon.

Sunitha
9/8/16

G. Vas
09/08/16

DEAN & PRINCIPAL
Mamata Dental College
KHAMMAM-507 002



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KHAMMAM - 507 002.

No. MDC/ IQAC/2/2016-17

Date: 04.11.2016

MEETING NOTICE

The second quarterly meeting of the College IQAC of Mamata Dental College, Khammam is convened on wednesday, 9th November 2016 at 11.00 a.m in the Council Hall. All the members of the IQAC are requested to attend the meeting without fail.

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Update on CDE programs conducted
3. Mentor- Mentee review updates
4. Review on progress of work with ongoing PG dissertations
5. Preparation of students for upcoming university exams
6. Progress on slow learners
7. Preparation for upcoming college day and annual day celebrations
8. Any other matter


4/11/16

Co-ordinator

IQAC

To,

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Mamata Dental College, Khammam



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KHAMMAM - 507 002.

No: MDC/ IQAC/2/2016-17

Dated: 9.11.2016

Proceedings of the second Quarterly Meeting of the College IQAC of Mamata Dental College, Khammam held on 9th November 2016 at 11.00 am in the Council Hall, Mamata Dental College Office.

Members present:

1. Dr. G. Venkateswara Rao, IQAC Chairperson
2. Dr. C. Sunitha, IQAC Co-ordinator
3. Dr. S. Anitha Rao
4. Dr. Arpita Paul
5. Dr. Chalapathi
6. Dr. Kiran Kumar
7. Dr. Sudhakar
8. Dr. Sivakalyan
9. Dr. Niharika
10. Dr. Sravya
11. Dr. Kotya

Agenda for the meeting

1. Approval of minutes of the previous meeting
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The IQAC Coordinator, Dr Sunitha welcomed the members and read out the minutes of the previous meeting and briefed them about the action taken. The minutes of the meeting was approved.

Dr Anitha Rao informed that the CDE program conducted by their department was a grand success and delegates from both the states attended the program. The Chairman requested the other departments also to organize and conduct CDE programs in their specialty to facilitate better learning atmosphere for the students.

Dr Sravya informed that the feedback is now being taken by the respective departments and that this has facilitated better understanding of the problems faced by the students. Dr Chalapathi said that the new batch of undergraduates have been allotted to respective mentors and that they have met their mentors.

Dr Sudhakar said that the UG students have been improving in their internal exam performance and that they are in the process of writing their second internal exam. The slow learners have been identified in each specialty and that they have been given special coaching like small group discussions and chair side teaching.

Dr Sunitha said that the college day and the annual day are approaching and that the literary committee and the cultural and sports committee need to start preparing for the program.

The meeting ended at 11.45 am.

Sunitha
9/11/16

U. Rao
09/11/16
DEAN & PRINCIPAL
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KHAMMAM - 507 002.

No. MDC/ IQAC/3/2016-17

Date: 04.02.2017

MEETING NOTICE

The third quarterly meeting of the College IQAC of Mamata Dental College, Khammam is convened on Friday, 10th February 2017 at 11.00 a.m in the Council Hall. All the members of the IQAC are requested to attend the meeting without fail.

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Mentor- Mentee review updates
3. Update on upcoming university exams for PG's
4. Progress on slow learners
5. Conduct of Mock exams for PG's
6. Update on sterilization workshop conducted
7. Any other matter

Smt. S. S. S.
4/2/17
Co-ordinator

IQAC

To,

All the Members of IQAC
Mamata Dental College, Khammam



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KHAMMAM - 507 002.

No: MDC/ IQAC/3/2016-17

Dated: 10.02.2017

Proceedings of the Third Quarterly Meeting of the College IQAC of Mamata Dental College, Khammam held on 10th February 2017 at 11.00 am in the Council Hall, Mamata Dental College Office.

Members present:

1. Dr. G. Venkateswara Rao, IQAC Chairperson
2. Dr. C. Sunitha, IQAC Coordinator
3. Dr. S. Anitha Rao
4. Dr. Arpita Paul
5. Dr. Chalapathi
6. Dr. Kiran Kumar
7. Dr. Sudhakar
8. Dr. Sivakalyan
9. Dr. Niharika
10. Dr. Sravya
11. Dr. Kotya

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Mentor- Mentee review updates
3. Update on upcoming university exams for PG's
4. Progress on slow learners
5. Conduct of Mock exams for PG's
6. Update on sterilization workshop conducted
7. Any other matter



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The IQAC Coordinator, Dr Sunitha welcomed the members and read out the minutes of the previous meeting and briefed them about the action taken. The minutes of the meeting was approved.

Mentor-mentee system is functioning efficiently and some of the students had their issues addressed regarding purchase of books, getting used to the curriculum etc. Dr Sravya said that the feedback forms have been received and have been given to the statistician for analysis.

The Chairman informed the committee that the postgraduate students had submitted their dissertations and that all are eligible to appear for exams. The dates for the final exams are expected soon and informed that the department heads have been instructed to prepare the students for the upcoming exams.

On the same note, the chairman informed that the students need to be better equipped and hence mock exams need to be planned and conducted. Slow learners have been showing improvement after group discussions and one to one teaching.

Dr Sunitha informed the committee that one day course on sterilization was conducted on the 20th of Jan 2017 for both teaching and non teaching staff. Further, a workshop on Biomedical waste management is being planned in the month of April 2017. The department heads have been requested to provide the list of teaching and non teaching staff who have not attended the workshop so far.

The meeting concluded at 12 noon.

Sunitha
10/2/17

G. Venkatesh
10/2/17
DEAN & PRINCIPAL
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KHAMMAM - 507 002.

No. MDC/ IQAC/4/2016-17

Date: 05.05.2017

MEETING NOTICE

The fourth quarterly meeting of the College IQAC of Mamata Dental College, Khammam is convened on Wednesday, 10th May 2017 at 11.00 a.m in the Council Hall. All the members of the IQAC are requested to attend the meeting without fail.

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Orientation program for PG's for the new batch
3. Academic plan for new batches joining in June
4. Update on AQAR preparation and submission
5. Training program on Biomedical waste management
6. Any other matter


Co-ordinator

IQAC

To,

All the Members of IQAC
Mamata Dental College, Khammam



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KHAMMAM - 507 002.

No: MDC/ IQAC/4/2016-17

Dated: 10.05.2017

Proceedings of the Fourth Quarterly Meeting of the College IQAC of Mamata Dental College, Khammam held on 10th May 2017 at 11.00 am in the Council Hall, Mamata Dental College Office.

Members present:

1. Dr. G. Venkateswara Rao, IQAC Chairperson
2. Dr. C. Sunitha, IQAC Coordinator
3. Dr. S. Anitha Rao
4. Dr. Arpita Paul
5. Dr. Chalapathi
6. Dr. Kiran Kumar
7. Dr. Sudhakar
8. Dr. Sivakalyan
9. Dr. Niharika
10. Dr. Sravya
11. Dr. Kotya

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Orientation program for PG's for the new batch
3. Academic plan for new batches joining in June
4. Update on AQAR preparation and submission
5. Training program on Biomedical waste management
6. Any other matter



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The IQAC Coordinator, Dr Sunitha welcomed the members and read out the minutes of the previous meeting and briefed them about the action taken. The minutes of the meeting was approved.

Dr Sivakalyan informed the committee that the department of Public Health Dentistry is planning an extensive orientation program for postgraduates covering several aspects of their course outline. He said that the details are being worked out and that Dr Pratap had spoken to the Dean and the different department heads regarding this program.

With regard to the new batch of students joining the institution for the next academic year, the chairman said that mentor list should be worked upon and that the orientation program was also planned for the undergraduates along with medical undergraduates.

Dr Arpita informed the committee that the research proposals have been submitted by postgraduates from different specialties and that they are in the process of IRB approvals. The first year postgraduates have submitted their synopsis and the available research facilities and MoU's have been brought to the notice of the postgraduates for better usage of resources.

Dr Sunitha informed that the AQAR preparation is making good progress and the data has been received from all the departments. She requested all the coordinators to ensure that the data has been submitted to entirety and that all the feedback forms have been collected, analyzed and a report be submitted to the IQAC office.

Dr Anitha informed the committee that Biomedical waste management program was conducted on the 13th of April 2017 for the nonteaching staff.

The meeting concluded at 12.15 pm

Sunitha
10/5/17

G. V. Rao
10/5/17
DEAN & PRINCIPAL
Mamata Dental College
KHAMMAM-507 002